

Employee Information

Who are we?

Welcome to Willow Tree Wraparound care
Making a Difference Beyond the School Day

Thank you for your interest in joining Willow Tree Wraparound care. We are passionate about providing high-quality wraparound childcare that supports children, families, and schools. Our team plays a vital role in creating safe, engaging, and nurturing environments where children can learn, grow, and have fun before and after the school day.

This information pack will help you understand who we are, what we do, and what you can expect as a member of our team.

Willow tree wraparound care are a child centred provision creating a safe and inclusive environment for children to thrive through varied and balanced activities in line with the national curriculum guidance

Our aims are:
Offer a safe, nurturing environment for children.
Provide high-quality activities that support learning and development.
Ensure inclusivity and adaptability for all needs and ability levels
Promote healthy routines, including nutrition, physical activity, and social development.

Facebook page:

Instagram page:

Our offer

At Willow Tree Wraparound care, we provide:

Breakfast Clubs
After School Clubs
Holiday Programmes
Enrichment Activities
Sports, Arts and Creative Sessions
Homework and Wellbeing Support

Our mission is simple:

To provide exceptional childcare that gives children opportunities to thrive while supporting working families and school communities.

Our core values

Child-Centred
Children's safety, wellbeing and happiness are at the heart of everything we do.
We strive to deliver outstanding childcare services every day.
We treat everyone with kindness, fairness and professionalism.
We celebrate diversity and create welcoming environments for all children and families.
We work honestly, responsibly and with the highest safeguarding standards.

Roles offered and what we are looking for

Playworker
Responsible for delivering engaging activities and ensuring children are safe, happy and involved.

Senior Playworker
Supports club management, activity planning and staff mentoring.

Sports Coach
Delivers high-quality physical activity sessions and promotes healthy lifestyles.

Holiday Camp Staff
Supports the delivery of exciting school holiday programmes and enrichment activities.

We welcome candidates who are:

Enthusiastic and energetic
Passionate about working with children
Reliable and professional
Positive role models
Good communicators
Team players
Flexible and adaptable

Previous childcare and sports experience is beneficial but not always essential, depending on the role.

Why work for us?

Joining our team means becoming part of an organisation that:

✅ Puts children first

✅ Invests in staff development

✅ Promotes teamwork and inclusion

✅ Encourages creativity and innovation

✅ Offers rewarding career opportunities

✅ Values every team member's contribution

Every day presents an opportunity to positively impact a child's life.

Competitive Pay
We recognise and reward hard work and dedication.
Professional Development
Access to ongoing training and qualifications.
Flexible Working Opportunities
Many roles are designed to fit around family, study or other commitments.
Career Progression
Clear development pathways into senior and management positions.
Positive Working Environment
Supportive leadership and collaborative teams.
Meaningful Work
Make a genuine difference in children's lives every day

Training and development

We are committed to helping our staff succeed.

Training opportunities may include:

Safeguarding Children
Paediatric First Aid
Behaviour Management
Food Hygiene
Inclusion and SEND Awareness
Health and Safety
Leadership Development

A successful team member:

Creates positive experiences for children
Builds strong relationships with families
Demonstrates professionalism
Promotes a safe and inclusive environment
Works effectively as part of a team
Brings enthusiasm and creativity to every session

We actively encourage career progression within the company.

Typical day

Breakfast Club

Prepare activities
Welcome children
Provide breakfast support
Encourage positive engagement
Prepare children for the school day

After School Club
Registration and safeguarding checks
Deliver activities and games
Support homework if required
Provide healthy snacks
Facilitate creative and physical activities
Communicate with parents during collection

PPA/CPD cover
Planning sessions in advance
Delivering and adapting sessions
Supporting teachers to deliver PE
Providing feedback to children and staff in lessons

No two days are ever the same!

Safeguarding and policies

Staffing & Ratios

All staff hold enhanced DBS checks, safeguarding children and paediatric first aid training. In addition all staff are screened in line with safer recruitment guidance to ensure they are suitable for the setting. Each PE lesson will be supported by a member of your staff to prevent lone working.

Safeguarding & Policies
All our staff follow statutory guidance including:

Safeguarding & Child Protection Policy
Behaviour Management Policy
Health & Safety Policy
Data Protection & GDPR compliance
Equal Opportunities Policy

Fire drills conducted termly
First aid trained staff on site
Clear evacuation routes
Incident reporting system

Parents can request copies of all policies from management and in the setting folder.

Meet the team

Senior management:

George Kearns - Director
My journey in childcare began when I was 15, and by 17, I was working in out-of-school clubs where I earned my Level 3 Childcare qualification. After progressing into leadership roles, I founded Willowtree to build a truly safe, happy, and supportive environment for local children. I am incredibly passionate about providing exceptional wraparound care for families. When I'm not at the club, you'll usually find me out walking, swimming, or enjoying a coffee.

Hayley Medcalf - Head of Wraparound care
I started working in childcare when I was 18 working in nursery settings and climbing the ladder to become room leader there. Through this i have gained a level 3 childcare qualification and share a passion for suporting children to be the best they can regardless of their needs. as well as over 20 years experience working with children I am the designated safeguarding lead for the company and put the children at the heart of everything I do. When I am not in the setting you'll find me spending quality time with my family.

Caitlin Marlow - Head of sports provision and marketing
My career as a sports coach began when I was 16 beginning with after school clubs and coaching kids football alongside my BTEC sport college studies. This quickly progressed after leaving college to teaching PE lessons and gaining my level 4 school sports coach qualification. I am passionate about creating a supportive environment to help kids enjoy becoming physically active and progressing into a healthy lifestyle. When i'm not in school you'll find me on a football pitch!

Contact information
Email: Headofsport@willowtreewraparoundcare.com

Work for us

If you are passionate about working with children and want to be part of a supportive and rewarding organisation, we would love to hear from you.

Together, we can create safe, inspiring and memorable experiences for every child.

Visit our website:
www.willowtreewraparoundcare.com

If you would like more information about our the roles or would like to join our company please send a copy of your CV and a bit about yourself to Director@willowtreewraparoundcare.com

Willow Tree
Wraparound Care
BUILDING CONFIDENCE
MAKING FRIENDS
CREATING MEMORIES